

TOWN OF RICHMOND
NEW HAMPSHIRE
Office of Selectmen



April 6, 2015 Meeting

Selectmen present: Carol Jameson, Kathryn McWhirk, Christin Daugherty

Meeting opened at 5:30pm

*****Administrators Report**

Wood advised that the DRA/Stephanie Dersosier notified the Town that the MS reports have been received by the State. Dersosier also noted that Article 53 was incorrectly categorized as an "individual" warrant article; should be categorized as special. Also, Article 38 did not name an agent to expend. The \$20,000.00 can be expended because of Article 53. However, before the remaining \$44,000.00 can be expended agents must be named. This can be handled at the 2016 Annual Town Meeting.

Wood discussed terminating the lease on the postage meter. The Town entered into the lease assuming all departments within the Town Hall would utilize the machine, cutting down on mileage reimbursements and stockpiling of stamps. Currently, only the Selectmen's office uses the machine regularly and Land Use occasionally (rarely). The town pays \$359.88 annually just to lease the machine. Wood recommends either purchasing stamps at PO or using Stamps.com. Town has paid lease through April; payment is required quarterly in advance. There is no cancellation fee. The only advantage is a \$.01 discount per 1st class postage.

Wood advised the Board of a vehicle that had been towed per the Winter Road restriction that was in effect 11/1/14-4/1/15 as she was notified by the police department.

*****Approve Manifest**

McWhirk moved; Jameson 2nd; the Board voted to approve the accounts payable/payroll manifest dated April 6, 2015 in the amount of \$ 6,484.92, for the week of 4/1-4/6/2015.

*****Selectmen**

Board reviewed proposals from SBoW/Christine Greenwoods for building purchase municipal note and Fay Martin Road municipal note. These notes were approved at the 2015 Annual Town Meeting.

Jameson moved; McWhirk 2nd; the Board voted to agree to the terms as set forth by the Savings Bank of Walpole's letter dated 2/23/2015 for the municipal note to purchase M408 L049; principal of \$114,900.00, 3% interest rate; annual payments of \$38,300.00 plus interest. This is a 3-year note. No pre-payment penalty or origination fee.

Jameson moved; McWhirk 2nd; the Board voted to agree to the terms set forth for a municipal note from the Savings Bank of Walpole as outlined in a letter dated 2/23/2015 to complete the upgrade of Fay Martin Rd. Principal amount is \$250,000.00, a 3% interest rate; 4-year term; annual payments are \$62,500.00 plus interest. This note is similar to a line of credit and interest does not accrue until loan is drawn on. There is no origination fee or pre-payment penalty.

The Board discussed timeline for property purchase and actions necessary.

Jameson advised that a letter has been sent to Kinder Morgan and FERC stating that Kinder Morgan, their employees or any person related to the Project are not allowed on any Town owned property.

Letter from Elaine Moriarty-read.

Letter from Mark Stetson/Avitar reference exempted property-read/reviewed.

Board reviewed follow-up items: Athol road complaint, proposed fines for violations, road classifications, property purchase, naming agents to expend new CR, ZCO reports

*****Appointments expiring in 2015**

Jameson moved; Daugherty 2nd; the Board voted to appoint Matthew Drew as Zoning Compliance Officer. Term to expire March 31, 2016.

Public Appointments

*****Matt Drew/ZCO** met with the Board, reference inspection and report for Hillock's junkyard. Drew stated he has attempted to contact Hillock and intends to meet with Hillock this week. Also, other inspections requested by the Board were discussed.

Board and Drew reviewed/discussed job summary submitted for reference by the planning board.

Drew to meet with the Board again on April 13th.

*****Mark Beal/Road Agent** met with the Board, reference the work session that took place April 3rd (road tour). Board and Beal reviewed roads and work necessary on each. Prioritizing work was discussed. Proposed three year plan: 2016 Sandy Pond Rd. after completion of Fay Martin Rd., 2017 Whipple Hill Road, and start Fish Hatchery Road in 2018. These projects would be outside the operating budget for the highway department.

A work session is scheduled for Thursday, April 9, 2015 to review/tour Fay Martin Road. Beal and the Board will meet at 10am at the Vets Hall.

*****Sandra Gillis/CDBG** met with the Board, reference the Community Development Block Grant and Capital Region Development Council (CRDC) grant. Gillis presented the Board with

a draft Memorandum of Understanding in reference to the Redevelopment of Four Corners Property. The draft memorandum specifies responsibilities for Town and RCDA. The RCDA proposes to manage the grants, at no cost to the Town, at the Town's direction. All final decisions will come from the Board of Selectmen. Gillis stated that because community development is part of the RCDA mission, this seems like a perfect fit for them and the Town.

RCDA would like the 2 signs on the side of building, "4 Corner Store", taken down and preserved for the Town, as well as the Gulf sign.

Board to review the draft memorandum and get back to the RCDA following next week's Selectmen's Meeting.

*****Gary Hebert** met with the Board, reference issues with "junkyard" at 255 Athol Road. Hebert believes this property is not owner occupied. Hebert stated he believes there are a dozen or more unregistered vehicles on the property. Jameson stated the Board will look into the issue.

*****Richard Drew** met with the Board, reference driveway permit application for M412 L018. Drew presented a reclamation plan incorporating the driveway layout. Drew indicated that this is just a permit, not construction to be taking place. All conditions from the legal issues in spring 2014 to be met before any construction.

Board to have the ZCO review before approval.

Drew reviewed Class VI roads with the Board.

Benjamin Tilton/State Rep. attended the meeting to observe, hear update on pipeline and to present what he's been doing in Concord.

Meeting adjourned at 9:21pm